

West Michigan Academy of Arts and Academics

17350 Hazel Street, Spring Lake, MI 49456

Board Meeting – Tuesday, March 26, 2024, 6:30PM

Minutes - Approved

- I. **Call to Order** – President Andy Alt called the meeting to order at 6:30 PM.
- II. **Roll Call – Declaration of a Quorum** – Present: Andy Alt (President), Tim Tiefenbach (Vice – President), Brooke Karl (Treasurer), Sara Heacox (Trustee). Absent: Melisa Sass (Secretary). Also Present: Maggie Malone (Head of School), Liz Johnson (Business Manager), Matt Cawood (GVSU Rep).
- III. **Pledge of Allegiance**
- IV. **Reading of West Michigan Academy of Arts and Academics Mission Statement**
Empowering students to reach their ultimate personal success through the unique integration of arts and academics.
- V. **Mission Moment**
- VI. **Public Comments for Agenda Items Only** – Dana Clark – Oatman – 1670 Ritter Dr., Norton Shores, MI 49441. Ms. Oatman asked if we would consider adding curriculum for higher level students.
- VII. **Approval of the Agenda** – A. Alt added item “X” reappointment of board members Melisa Sass and Andy Alt. A motion was made by S. Heacox, supported by T. Tiefenbach to approve the agenda as amended. All in favor 4-0, motion passed.
- VIII. **Correspondence** – There was no correspondence.
- IX. **Approve Board Meeting Minutes: February 6, 2024** – A motion was made by T. Tiefenbach, supported by B. Karl to approve the minutes as written. All in favor 4-0, motion passed.
- X. **Reappointment of Board Members Andy Alt and Melisa Sass** – A motion was made by S. Heacox, supported by T. Tiefenbach to approve the minutes as written. All in favor 4-0, motion passed.
- XI. **Head of School’s Report**
 - a. Student Council Report – Izzy Michaels reported that they are planning on a spring dance, themed luau, they started morning announcements including fun facts, hoping to start popcorn day to raise money for the dance. Emmerson DeBoer reported they are hoping to start the pencil machine sale, they helped pass out school store rewards which is part of the PBIS program, dance for change is coming up and the proceeds will be donated to a charity. Aubrey Porter reported that we have spirit week this week and they have start weekly recycling.
 - b. Celebrations
 - i. Band - MSBOA Band & Orchestra Festival – Adam Weber, Band Teacher, reported the band attended MSBOA festival for the 2nd time in the school’s history. They went for comments this time and received several positive comments. It was suggested by the judges that they go for ratings next year.
 - ii. Festival of the Arts Week – Mandy DeBoer, Theatre Teacher / Arts Coordinator, presented the Board with a slide show showcasing Festival of Arts guests. We had a combination of returning and new guest artists.
 - Joey Bennink is working with 2nd grade and Mr. Dan Zock, Art Teacher, creating an Arbor Day project.
 - c. Highlights of Written Report -
 - d. MSTEP Prep Strategy & Schedule – Rachael Hobeck, Math Teacher / Curriculum Coordinator, reported their focus this year is math and they have been preparing by attending PD’s, working with kids during target time, and displaying test taking posters. They are also piloting iReady as well. The testing window will start after spring break and will last for two weeks.
 - e. Enrollment Strategy
 - i. Enrollment Targets – Candice Tease reported that we have wrapped up pre-enrollment

with current families as well as open enrollment, with a combined enrollment number of 401.

ii. Recruitment Strategy – We will continue to advertise through social media and have also displayed posters at local art centers in the community.

f. GRSP Program Discussion – M. Malone presented the pros and cons of the program, with limited building space, and the tight restrictions / restraints of the program, she is recommending that the space be used for the TK-8 program. A motion was made by T. Tiefenbach, supported by S. Heacox, to transition the space to serve our TK-8 program. All in favor 4-0, motion passed.

g. Enrollment Caps – M. Malone presented the recommended enrollments for the next school year. A motion was made by T. Tiefenbach, supported by B. Karl to approve the following grades. TK – 36, K – 60, 1st – 70, 2nd – 60, 4th – 60, 5th – 50, 6th 45, 7th – 45, 8th – 45. All in favor 4-0, motion passed.

XII. Approval of 22-23 Academic Grant from GVSU – A motion was made by B. Karl, supported by T. Tiefenbach to accept the 2022-23 Academic grant, in the amount of \$13,530. All in favor 4-0, motion passed.

XIII. Committee Reports

a. Finance, Facilities, & Audit – B. Karl reported the committee reviewed the financials and we are on track with spending, as well as capital projects. We have applied for various grants, and will continue the lunch vendor discussion for lower rates as the current rates are not sustainable.

b. RFP's submitted for the strategic plan update – M. Malone received 4 responses. The committee will meet to discuss the next steps.

XIV. GVSU Report

a. Upcoming Board Member Trainings – Matt Cawood reminded the Board of the upcoming Board reception, and confirmed the Board took action to recommend new Board Member Kris Jones.

i. April 29th – School Budgeting & Finance

b. Compliance Status Update – We remain at 100% compliant.

XV. Potential Topics for May 21, 2024 Board Meeting

a. 2024-25 Planning

i. Enrollment Update

ii. Staffing Plan

iii. School Calendar

iv. Draft Budget

v. Curriculum Discussion

vi. Update on the Strategic Planning RFP

vii. Update on iReady

viii. Presentation on UFLI and the spelling curriculum

XVI. Public Comments for Non-Agenda Items – There were no public comments.

XVII. Closed Session – A motion was made by T. Tiefenbach, supported by S. Heacox to move into closed session at 7:58 PM. A roll call vote was taken. Sara Heacox – aye, Tim Tiefenbach – aye, Andy Alt – aye, Brooke Karl – aye. All in favor 4-0, motion passed.

A motion was made by B. Karl, supported by T. Tiefenbach to move out of closed session at 8:19 PM. A roll call vote was taken. Tim Tiefenbach – aye, Andy Alt – aye, Sara Heacox – aye, Brooke Karl – aye. All in favor 4-0, motion passed.

XVIII. Adjournment – A motion was made by B. Karl, supported by T. Tiefenbach to adjourn at 8:20 PM. All in favor 4-0, motion passed.

Melissa
5/23/2024