

West Michigan Academy of Arts and Academics

17350 Hazel Street, Spring Lake, MI 49456

Board Meeting – Tuesday, January 28, 2025, 5:30PM

Minutes - ~~DRAFT~~ Approved

- I. **Call to Order** – President Tim Tiefenbach called the meeting to order at 5:32 PM.
- II. **Roll Call – Declaration of a Quorum** – Present: Tim Tiefenbach (President), Melisa Sass (Vice President), Brooke Karl (Treasurer), Kris Jones (Secretary), Sara Heacox (Trustee). Also present: Maggie Malone (Head of School/Superintendent), Liz Johnson (Business Manager), Matt Cawood (GVSU Rep), Courtney Stahl (GVSU).
- III. **Pledge of Allegiance**
- IV. **Reading of West Michigan Academy of Arts and Academics Mission Statement**
Empowering students to reach their ultimate personal success through the unique integration of arts and academics.
- V. **Public Comments** – There were no comments.
- VI. **Approval of the Agenda** – T. Tiefenbach moved the Superintendents report after the approval of minutes. A motion was made by B. Karl, supported by M. Sass to approve the agenda as amended. All in favor 5-0, motion passed.
- VII. **Correspondence** – There was no correspondence.
- VIII. **Approve Board Meeting Minutes: November 19, 2024** – A motion was made by M. Sass, supported by K. Jones to approve the minutes as written. All in favor 5-0, motion passed.
- IX. **Board President's Report**
 - a. Strategic Plan Presentation - K. Jones reported he has been present for several stakeholder meetings for both the arts and academics and strategic planning committees. He feels the committees have come up with great ideas and now the focus will be on getting our message out, to draw in more students and possible donors.
 - b. Approval of the Fall 2024 Board Policies Update – A motion was made by B. Karl, supported by K. Jones to approve the fall 2024 board policies. All in favor 5-0, motion passed.
 - a. Approval of the Emergency Operations Plan (EOP) – A motion was made by M. Sass, supported by B. Karl to approve the Emergency Operations Plan (EOP). All in favor 5-0, motion passed.
- II. **Superintendent/Head of School's Report**
 - a. Student Council – Emmerson DeBoer invited the Board to attend the annual Festival of the Arts week. Guests include Rodney Page, Dr. James Sawyer, the GVSU Elite Dance Team, Crawlspace Improv Group, and Debra L Perry. Aiyla Gentry reported they will start selling golden ticket pencils and will continue with the snack sale as fundraising opportunities.
 - b. Principal – Student attendance update - hurdles/obstacles – Mark Frost reported the efforts that have been put in place to improve attendance. Each month, students will be recognized for their attendance, with hopes that the reward will encourage all students to attend regularly.
 - c. Mid-West Music Conference – Adam Weber, Band Teacher, attended the annual Midwest Music Conference in Chicago, IL. He said he saw several famous composers and artists. He was also given materials from breakout sessions which he is excited to implement.
 - d. MSBOA S&E – Adam Weber reported some students will perform at the solo and ensemble event again this year.
 - e. Data Presentation - un-embargoed – Courtney Stahl presented to the Board their annual school performance review. We have increased scores compared to our peer districts, received

“exceeds standards” for compliance submissions, and our financial outlook remains strong. Rachael Hobeck also presented data and the goals they will work on going forward, which will include continued focus on attendance and family engagement. They also added interventions for grades 6-8.

f. **Highlights of Written Report**

- i. Results of Monitoring visit – M. Malone we were cited for being out of compliance with seclusion and restraint. The OAISD came to the school and monitored. We are now within compliance.

III. Committee Reports

a. **Finance & Audit**

- i. Audit – B. Karl reported the committee met with the auditor who presented the audit. We received a clean audit for our single audit as well.
- ii. Budget updates -
 1. Approval of the 2024-25 First Revised Budget Resolution – B. Karl reported the revised budget is showing us ending in the black, some contributors being one time funding and carryover funds. There was also right sizing of staff, which led to additional savings. A motion was made by M. Sass supported by S. Heacox to approve the first revised 2024-25 budget resolution, \$5,625,209 to appropriate, leaving an excess of \$40,773. All in favor 5-0, motion passed.

iii. Other

b. **Arts & Academics**

- i. Festival of the Arts
- ii. Data
- iii. Other?

c. **Governance**

IV. GVSU Report


- a. GVSU School Performance Report – Courtney Stahl presented.
- b. Compliance Status Update – We are in compliance.
- c. Other? M. Cawood reported the charter school bill did not make it out of lame duck. Legislation did pass which will require Charter Schools to put the name of their Authorizer and ESP on certain documents.

V. Potential Topics for March 25, 2025 Board Meeting

- a. i
- b.

VI. Public Comment - There were no comments.

- VII. Adjournment** – A motion was made by B. Karl, supported by M. Sass to adjourn the meeting at 6:42 PM. All in favor 5-0, motion passed.



March 25
2025